

(Bio-Data form duly filled in and submitted at the time of verification of documents)

BIO-DATA FORM FOR RECRUITMENT OF ASSISTANT MANAGER/STAFF ASSISTANT PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

PLEASE PASTE A RECENT PHOTOGRAPH (PASSPORT SIZE) AND SIGN ACCROSS 1. REGISTRATION NO.: 2. NAME OF THE POST: _____ **3. FULL NAME** (as per Degree Certificate) (Leave one space blank between parts of your name): Mr. / Ms. 4. ADDRESS FOR CORRESPONDENCE: CITY PIN Tel. No.:__ _Email id:_____ Cell No.: (with STD Code) **5.** CATEGORY TO WHICH YOU BELONG: SC \mathbf{BC} EWS OC PC (indicate (indicate group) group) (Indicate by _/ mark in appropriate box.) **6. DATE OF BIRTH:** DD MMYYYY (As per proof of Age Certificate) MALE **FEMALE** 7. GENDER: (indicate by _/ mark in appropriate box) 8. MARITAL STATUS:

9. WHETHER CANDIDATE ACQUIRED PROFICIENCY IN TELUGU & KNOWLEDGE OF ENGLISH

YES / NO

10. WHETHER CANDIDATE BELONGS TO SPECIFIED LOCAL AREA (TELANGANA REGION)

(Candidate should see the definition of local candidate in notification.)

11. DETAILS OF EDUCATIONAL QUALIFICATIONS (Academic):

Qualification	University/ Institute/ Board	Year of Passing	Division/ Class	Marks in Percentage*	Subjects studied
Classes X					
IX					
VIII					
VII					
VI					
Intermediate or equivalent					
Graduation					
Post Graduation					

^{*} The percentage of marks in graduation shall be arrived at by dividing the aggregate/total marks obtained by the candidate in all subjects, **as graded by the concerned University/ Board**, with the aggregate maximum marks of the examination passed for all the years of the examination.

Technical Qualifications, if any:

Qualification	Yes/No
Typewriting (Higher)	
Typewriting (Lower)	
Short-Hand	

12. EXPERIENCE DETAILS (IF ANY):

Organization	Post held	Nature of job	Period of service (Dates)		No. of completed years of
			From	To	service
Total period of experience (in years)					

DECLARATION

I hereby declare that all the statements made in this application and also in the online application submitted at the time of registration are true and correct. If any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process. If any of the particulars furnished by me are round to be incorrect at a later stage after my appointment in Adilabad DCCB, my services are liable to be terminated without any notice.

PLACE:	
	SIGNATURE OF CANDIDATE
DATE:	
	NAME OF THE CANDIDATE